

**APPLICANT CHECK LIST**

**GEORGE C. WADLEIGH FOUNDATION, INC.**

\_\_\_\_\_ Current IRS determination letter stating that the applicant is a tax-exempt organization complying with the Requirements of Section 501 (c)(3) of the IRS Code.

\_\_\_\_\_ Grant Application

\_\_\_\_\_ Budget for proposed grant application

\_\_\_\_\_ Most current financial statements (Balance Sheet & Income Statements) and Auditor's Report if available \*.

\_\_\_\_\_ Current year's Operating Budget \*.

\_\_\_\_\_ Accounting and evaluation of prior year's Wadleigh Grant.  
\_\_\_\_\_ check if not applicable

\_\_\_\_\_ Name, phone number and email address of organization's contact person \*.

\_\_\_\_\_ Names, addresses and professional associations of the organization's officers, directors/trustees/advisory board members \*.

\_\_\_\_\_ Copy of long-term lease for applications seeking funding of leasehold improvements.

\_\_\_\_\_ Other resources being solicited for funding of this proposal.

\_\_\_\_\_ All documents submitted in PDF format.

\* For applicants associated with a regional or national organization, provide the requested information for the local Haverhill/Greater Haverhill organization.

\_\_\_\_\_ I hereby certify that all of the above items are included with the enclosed application.

Signature \_\_\_\_\_  
Name and Title Date